

**Plan of Work (July 1 - June 30)**

MAP Title: Disaster and Emergency Response

Program Plan:

Agents Involved: All

PAC Codes: 1084, 4013; 2091, 3051

Briefly describe the **situation** or issue which led to the development of this program. When appropriate, identify information sources from which situational data was obtained (SNARL, Kids Count, Ky. Dept. of Ag., Center for Disease Control). Also, briefly note how advisory councils were involved in the development of this program.

➤ **Situation:** Occurrences of weather-related and other disaster and emergency situations can have a devastating impact on Kentucky communities. Our communities need educational programming to enhance community readiness and recovery from impending disasters. Preparation, education, and collaboration will ensure that Extension Agents and Administrators are prepared to respond to local, regional, and state emergencies, with state and local partners, under the direction of the local emergency management director and plan.

State the **long-term outcomes** for this program. These are typically described as the changes in social, economic, or environmental conditions (**SEEC**) that the program intends to bring about. It is likely that these will flow directly from the description of the current situation found directly above.

**A > Long-term Outcomes:**

- Increase collaborative working relationships between KY Extension and emergency management partner agencies.
- Minimize losses to agricultural operations, individuals, families, and communities as a result of natural disaster, pandemic, or other emergencies.
- Expedited recovery of agricultural operations, individuals, families, businesses, and communities after a natural disaster, pandemic, or emergency.

Identify the **intermediate outcomes** for this program. These tend to be behavior or **practice** changes which logically produce the long-term outcomes identified above. In other words, what must people do differently to produce the desired changes in social, environmental, or economic conditions?

**B > Intermediate Outcomes:**

- Effective planning, assessment, and reporting of natural disasters/emergencies.
- Increase preparedness of agricultural operations, individuals, families, businesses, and communities for natural disaster, pandemic, or other emergencies.

State the **initial outcomes** for the program. Initial outcomes are the changes in knowledge, opinions, skills, or aspirations (**KOSA**) which are prerequisites to behavioral change. In other words, what must people know to begin changing what they are doing? Be as specific as possible when describing KOSA changes.

**C > Initial Outcomes:**

- Increase knowledge and awareness of participants regarding emergency preparedness.
- Increase knowledge and awareness of Extension Agents of appropriate roles and mandates related to disaster reporting.
- Increase awareness of the role of Kentucky Extension by counties/cities and other partner agencies in dealing with natural disasters and emergency preparedness.
- Initiate networking between Extension agents, leaders and local emergency management officials.

How will you determine if the desired outcomes are being achieved? From the outcomes listed in the sections above, tell which outcomes you plan to measure, the indicators you will use to assess change and the **evaluation** methods you will use. Then tell when evaluation activities will occur. Evaluation may reflect programs conducted for targeted audiences, by different agents, specific activities, or the program.

➤ **Evaluation –**

**Outcome:** Number of people attending Disaster Preparedness programs  
**Indicator:** Sign-in sheets  
**Method:**  
**Timeline:**

**Outcome:** Number of people preparing Disaster Kits for homes and businesses and implementing other best practices.  
**Indicator:** Survey  
**Method:**  
**Timeline:**

**Outcome:**  
**Indicator:**  
**Method:**  
**Timeline:**

What **audience(s)** do you intend to reach with the learning experiences? Within whom will the initial (KOSA) outcomes occur?

**D > Audience(s)/Participation:**

Agents and staff  
 Extension Volunteers and Extension District Board Members  
 Local Emergency Management Officials  
 General Public

What learning opportunities will be provided to the audiences identified above? First, describe the method or **activity**. Then, describe the content to be delivered or curriculum to be used. Finally, tell when the activity will occur. (You can identify a set of learning opportunities for each audience here or complete a new program plan for each audience.)

**E > Learning Opportunities – (Suggestions Below)**

**Audience:** Local Officials  
**Activity:** Networking  
**Content or Curriculum:** County Emergency Management Plan  
**Date:** TBD

**Audience:** Extension District Boards  
**Activity:** Discuss and Pre-plan how local Extension Facilities can be utilized during a Disaster / Emergency.  
**Content or Curriculum:**  
**Date:** TBA  
**Activity:** Community-based trainings on emergency preparedness and recovery  
**Content or Curriculum:** Kentucky Extension or Extension Disaster Education Network (EDEN) resources.  
**Date:** TBA

**Audience:** Agents and Staff  
**Activity:** Ensure office and agents personal computer data are safeguarded by utilizing cloud servers (eg. OneDrive)  
**Content or Curriculum:**  
**Date:** TBA

**Activity:** Understand Local Emergency Management Plan and Extension’s expected response during an emergency situation.  
**Content or Curriculum:**  
**Date:** TBA  
**Activity:** Utilize public service announcements, and news releases throughout the year to emphasize preparation for Severe Storms, Winter Weather, Floods, Fire, Drought, Extreme Temperatures and other pertinent subjects.  
**Content or Curriculum:** Kentucky Extension or Extension Disaster Education Network (EDEN) resources.  
**Date:** TBA

Briefly describe the **inputs** or resources that will be utilized to conduct the program described above. Identify grants and contracts (if any), facilities utilized, and the efforts of paid staff, volunteers, and collaborators.

**F > Inputs:**

Local Extension Facilities  
 Educational materials developed and provided by specialist/faculty and others  
 Extension Disaster and Emergency Response webpage (in development)